AI Success Club ChatGPT Writing Style Guide Example

Title: Jane's Personal Writing Style Guide

I. Tone
A. Preferred tone: Conversational and friendly
B. Avoid overly formal or academic language
C. Use contractions and colloquial expressions when appropriate

II. Humor Style
A. Preferred humor: Witty and clever wordplay
B. Avoid sarcasm or offensive humor
C. Use humor sparingly to maintain the balance between entertainment and information

III. Vocabulary Preferences
A. Use clear and concise language
B. Avoid unnecessary jargon and technical terms
C. Opt for simpler words when possible to ensure accessibility for a wider audience

IV. Sentence Structure
A. Use a mix of short and long sentences to create variety and maintain reader interest
B. Break up complex ideas into smaller, digestible chunks
C. Use bullet points or numbered lists to present information clearly

V. Rhetorical Devices
A. Employ metaphors and similes to create vivid imagery
B. Use alliteration for emphasis and memorability

C. Avoid overusing rhetorical devices to prevent distraction from the main message

VI. Emotional Expression
A. Express emotions directly and honestly
B. Use vivid imagery and sensory details to evoke emotions in readers
C. Balance emotional content with informative and practical advice

VII. Storytelling Approach
A. Incorporate personal anecdotes and experiences to connect with readers
B. Use hypothetical scenarios to illustrate points and engage the audience
C. Maintain a balance between storytelling and factual information

VIII. Pacing
A. Maintain a moderate pace to keep readers engaged without overwhelming them
B. Use paragraph breaks and subheadings to provide visual cues and organize content
C. Vary sentence length and structure to create rhythm and flow

IX. Perspective
A. Write primarily in the first-person perspective (e.g., "I," "me," "my")
B. Use the second-person perspective (e.g., "you") to address readers directly when providing advice or guidance
C. Limit the use of third-person perspective to storytelling or objective reporting